

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

June 17, 2024

Pledge of Allegiance

Roll Call

Ed Snee presiding. Board members Brian Lucot and Lawrence Vogel were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief McDonough; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor; and Tom Bonidie, Code Enforcement Officer.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, May 13, 2024 – After the regular meeting to discuss personnel issues; and;

Monday, June 17, 2024 – Prior to the regular meeting to discuss safety concerns.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated that no comments, phone calls or emails were submitted.

**Presentation of
Proclamation –
Designating May 19-
25, 2024 as Emergency
Medical Services Week
– Tri-Community
South EMS Chief
Keith Morse**

**A PROCLAMATION OF THE TOWNSHIP OF SOUTH PARK,
ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA,
DESIGNATING MAY 19-25, 2024, AS EMERGENCY MEDICAL
SERVICES WEEK.**

Chief Morse was unable to attend the meeting because of an emergency call. Mrs. Fosbaugh will hand deliver the Proclamation.

**CALL ON THE
PEOPLE**

Jamie McCabe, 560 Old Farm Rd., Pgh, 15234 – Ms. McCabe expressed her concern regarding the proposed Majestic Woods Development and the close proximity to the Game Preserve.

Rebecca Hevsan, 1384 Pennsylvania Ave., Pgh. – Ms. Hevsan reiterated Ms. McCabe’s comment.

Cindy Atchison, 3121 Southern Drive – Ms. Atchison commented on the condition of 3127 Southern Drive. Mr. Bonidie replied that the owner, who has Dementia and is unable to make decisions, is currently in charge of her property. The family has filed the proper paperwork with the courts to gain Power of Attorney. At that point, the property will be taken care of. Ms. Atchison inquired about a turning lane on Brownsville Rd. Ext., because of the future Paris property development. Mrs. Fosbaugh informed her that it is a state road, and the traffic is controlled by PennDOT. Mrs. Fosbaugh commented that the Paris property will not be part of the Sunset Golf property development and will not be developed in the near future. Ms. Atchison questioned why there is not a right-turn-on-red coming from Brownsville Road onto Rt. 88. Mrs. Fosbaugh explained that that will be corrected when the intersection project is finished. Ms. Atchison commented that she is able to see all they way up around the bend. Mrs. Fosbaugh added that it was the engineer’s decision and his recommendation the Township must adhere to because if the sign is removed and something should happen, the Township would be held liable. She added that after the project is completed, because of the improvement in the site distance, the no-turn-on-red will be eliminated. Ms. Atchison inquired about when the strip mall will be developed in Summit Station. Mrs. Fosbaugh replied that the developer has assured the Township that he is going to continue to pursue a grocery store, which will be the anchor for the additional stores.

Paul Smith, 1009 Old Post Road – Mr. Smith requested clarification regarding acceptance of public improvement for the Bonnie Dell Plan of Lots Phase 3. Mrs. Fosbaugh replied that it refers to the roads and sewers within that portion of the plan where the roads exist. She added that any road needs to be built in order for a development to take place. The Township will not accept the roadway until all outstanding issues are met. At that point, the Township will accept the roadway and sewers. Mr. Smith inquired about the lots referred to in Agenda Items #8 and #9. Mrs. Fosbaugh replied that Item #8 is a resolution for a planning module for a sanitary sewer extension. DEP requires that a resolution accompanying the Planning Module to be approved. Mr. Smith requested clarification relative to the Kay Plan of Lots that were originally part of the Bonnie Dell Plan and whether the sewers and road include the four lots. Mrs. Fosbaugh replied that that roadway is on a cul-de-sac and has already been approved. The cul-de-sac with the new lots will have to be accepted once the construction and development takes place. Mr. Smith asked if the original Bonnie Dell plan contemplated that all the lots and improvements would be the Township’s responsibility at the end of the process. Mrs. Fosbaugh explained that that is in every development, in most cases. Mrs. Fosbaugh commented that the Developer’s Agreement does not differ from the approved plan, and the purpose of the Developer’s Agreement is to make sure that the Developer develops the plan in accordance with the approved plan. Mr. Smith mentioned that he feels the approval was “pushed through.” Mr. Bonidie explained that first time the Kay Plan of Lots was on the Planning Commission agenda, it was

tabled due to concerns from neighbors on both sides of the lots. He added that he and the Township Engineer met with the neighbors the following day and addressed their concerns. At the next Planning Commission meeting, the Kay Plan of Lots was approved.

Danielle Strimlan, 620 Carothers Ave., Carnegie, PA – Ms. Strimlan requested that safety measures be put into place regarding oil and gas drilling in the Township. She asked that changes be made to the Oil and Gas Ordinance.

- Action on Minutes** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the minutes of the Regular Meeting of the Board of Supervisors held on May 13, 2024. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the payment of invoices for the month of May, 2024. All members voted aye. Motion carried.
- Action on the Advertisement of Ordinance – Accept Public Improvements – Bonnie Dell Plan of Lots Phase 3** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve advertising Ordinance No. 714 which authorizes the acceptance of certain public improvements in the Bonnie Dell 3 Subdivision Plan, being a portion of Decker Drive and a portion of Watchfield Drive, by South Park Township, with action anticipated to take place at the regular meeting of the Board of Supervisors scheduled for July 8, 2024, as recommended by the Township Engineer. All members voted aye. Motion carried.
- Action on Resolution No. 6-24** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Resolution No. 6-24: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, PROVIDING FOR A REVISION TO THE “OFFICIAL PLAN” OF THE TOWNSHIP OF SOUTH PARK FOR THE DEVELOPMENT IDENTIFIED AS THE KAY PLAN OF LOTS, AS SUBMITTED BY THE DEVELOPERS, DAVID AND ANGELA KAY. All members voted aye. Motion carried.
- Action on Land Development Agreement – Kay Plan of Lots – David and Angela Kay – Watchfield Drive** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the Land Development Agreement by and between Angela and David Kay and the Township of South Park, the purpose of which is to outline the terms and conditions for the completion of the public improvements associated with the project identified as the Kay Plan of Lots located at the end portion of Watchfield Drive; and further authorizing the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor. All members voted aye. Motion carried.
- Action on Bids – Rt. 88 and Brownsville Road Improvement Project** Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the bids received on Tuesday, May 28, 2024, for the project identified as the Rt. 88 and Brownsville Road Improvement Project, and awarding the bid to the lowest responsible bidder being Michael Facchiano Contracting, Inc. in the amount of \$1,469,157.75 for the Base Bid, contingent upon the execution of the contract documents prior to the onset of construction activities, as recommended by the Project Engineer. All members voted aye. Motion carried.

Action to Reschedule – Ordinance No. 718

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve rescheduling action on Ordinance No. 718, which addresses the dye test process and property transfer process, to Monday, August 12, 2024. All members voted aye. Motion carried.

Action to Accept Resignation of Property Tax Collector – Lawrence P. Arrigo

Motion by Mr. Lucot, seconded by Mr. Vogel, to table the resignation of Lawrence P. Arrigo from his position as Property Tax Collector for South Park Township, with an effective date of Wednesday, July 31, 2024, at the close of the business day. All members voted aye. Motion carried.

Action to Accept Resignation – Deputy Property Tax Collector – Mary Arrigo

Motion by Mr. Lucot, seconded by Mr. Vogel, to table the resignation of Mary Arrigo from her position as Deputy Property Tax Collector for South Park Township, with an effective date of Wednesday, July 31, 2024, at the close of the business day. All members voted aye. Motion carried.

Action on Employment – Part-Time Counselors for the 2024 Summer Recreation Program

Motion by Mr. Lucot, seconded by Mr. Vogel, to ratify the following employment:

Name	Date of Hire	Hourly Rate
Karen Fietl	June 10, 2024	\$17.00/hour
Emily Schubilla	June 10, 2024	\$17.00/hour
Jennifer Zunic	June 10, 2024	\$17.00/hour
Grace Shipley	June 10, 2024	\$11.25/hour
Monroe Pollis	June 10, 2024	\$10.00/hour
Alex Lang	June 10, 2024	\$10.00/hour
Alex Stringe	June 10, 2024	\$10.25/hour
Addie McDonald	June 10, 2024	\$10.25/hour
Layna Lewis	June 10, 2024	\$7.25/hour
Autumn Moore	June 10, 2024	\$7.25/hour
Jessica Bove	June 10, 2024	\$7.25/hour
Nolan Oliphant	June 10, 2024	\$7.25/hour
Owen Stillwell	June 10, 2024	\$7.25/hour
Nicole Camargo	June 10, 2024	\$7.25/hour
Kierra Mitchell	June 10, 2024	\$7.25/hour
Elizabeth Schubert	June 10, 2024	\$7.25/hour
Lillian Pritts	June 10, 2024	\$7.25/hour
Reagan Baumgartel	June 10, 2024	\$7.25/hour
Reagan Love	June 10, 2024	\$7.25/hour
Grant Goodman	June 10, 2024	\$7.25/hour
Bryce Dschuhan	June 10, 2024	\$7.25/hour

All members voted aye. Motion carried.

Action on Payment Request No. 1 and Final – Municipal Courtyard Renovations – Repairs

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Payment Request No. 1 and Final as submitted by Baiano Construction in the amount of \$3,878.66 for the repair work completed on the Municipal Courtyard project, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Assessment Change Reimbursements – Lawrence P. Arrigo, Tax Collector

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve Township real estate tax refunds for the calendar years 2022 and 2023, as the result of successful appeals at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated May 22, 2024. All members voted aye. Motion carried.

Action on MS4 Report –April, 2024

Mrs. Fosbaugh explained that following is the MS4 report for May dated June 17, 2024. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued on with litter collection activities on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Township has scheduled a household hazardous waste collection event for Saturday, July 13, 2024. The event will be held in the parking lot of the Public Works Department and includes the collection of items such as household cleaning products, aerosols, pool chemicals, paints, driveway sealer, automotive fluids, indoor pesticides, etc. Onsite collection assists with protecting the integrity of the freshwater supply.
3. The Public Works Department rebuilt five inlets in May.
4. The relining component of the 2024 Township-Wide Sanitary Sewer Program is now underway and is 98% completed.
5. The Administrative Assistant has inspected approximately 88% of the storm water inlets as part of the MS4 requirements. This component of MS4 is extremely important as the rating system determines the inlet repair and maintenance schedule.
6. The SHACOG camera and sewer vector truck were in the Township the first week of May to view and flush problematic areas.

Motion by Mr. Lucot, seconded by Mr. Vogel, to approve the MS4 Report for the month of May, 2024. All members voted aye. Motion carried.

Police Chief's Report

The Police Chief's Report for May, 2024:

Calls for Service	660
Arrests	7
Traffic Citations	10
Warning Citations	44
Reportable Accidents	5
Non-Reportable Accidents	11
Fire Calls	19
Emergency Medical Assists to Tri-Community EMS	87
Deer Struck by Vehicles	1

Motion by Mr. Lucot, seconded by Mr. Vogel, to accept the Police Chief's report for the month of May, 2024. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Lucot – Mr. Lucot thanked everyone for attending. He expressed his appreciation to the Public Works Director and the Public Works Department for maintaining the grass at Evans Park during the excessive rain throughout the spring season.

Mr. Vogel – Mr. Vogel reminded residents to bring their pets inside during the extreme heat. He commented about the good job that Public Works has been doing.

Mr. Snee – Mr. Snee reiterated Mr. Vogel's comment regarding Public Works and added that everyone should stay out of the heat as much as possible this week.

Adjournment

Motion by Mr. Lucot, seconded by Mr. Vogel, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:35 p.m.